



PUBLIC NOTICE

Release Date: December 17, 2020

SUPERIOR COURT OF
CALIFORNIA
COUNTY OF SAN BERNARDINO
247 West Third Street, 11th Floor
San Bernardino, Ca 92415-0302
www.sb-court.org

909-708-8747

Michael A. Sachs
Presiding Judge

Nancy CS Eberhardt
Court Executive Officer

REDUCED CLERK'S OFFICE HOURS EFFECTIVE JANUARY 4, 2021

SAN BERNARDINO, CA—Effective January 4, 2021, all clerk's offices (with the exception of Big Bear) will be open from 8:00 a.m. to 12:00 p.m. (noon) daily (reduced from 8:00 a.m. to 2:00 p.m. daily) due to the dramatic increase in the COVID-19 positivity rate in San Bernardino County, severe staffing shortages and to reduce public contact. This change is authorized by local implementation order issued by Presiding Michael A. Sachs.

Phone services and hours include:

Call Center (payments/public calls)	8:00 a.m. – 2:00 p.m.
Jury Services	8:00 a.m. – 4:00 p.m.
Self-Help Services	12:00 p.m. – 4:00 p.m.
Clerk's Offices	8:00 a.m. – 12:00 p.m.

In an effort to reduce the spread of COVID-19 to the public and San Bernardino Superior Court employees, all persons entering a courthouse or court facility must self-screen themselves before coming into any building using the included self-assessment. Anyone who answers "yes" to any of the questions listed, or feels ill, may not enter any court location and must use remote options to coming in or reschedule your hearing/other matter.

All court users are encouraged to utilize remote options including filing documents, requesting copies or making payments. Please visit the Court's website at: www.sb-court.org.

Remote Access Options:

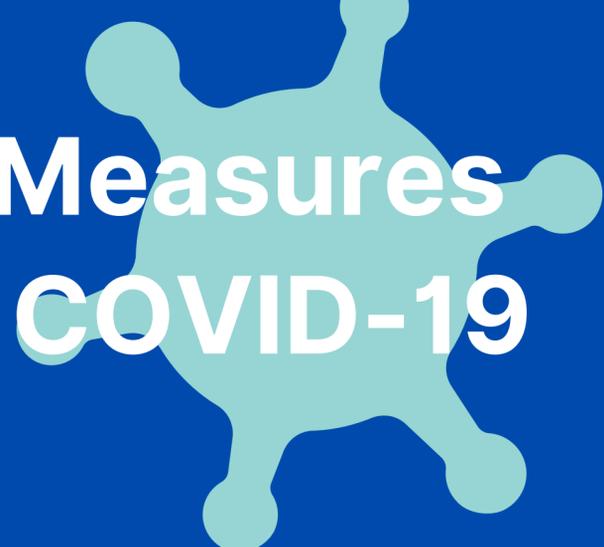
- Drop boxes
- Fax filing
- DASH (Self-Help Resources)
- Online or phone payments
- Mail payments
- TurboCourt

Additionally, you may choose to appear on a case by phone using [CourtCall](#).

For additional questions, please contact the district to which your case is assigned. You can find this information at <https://www.sb-court.org/locations>



Enhanced Security Measures Due to COVID-19



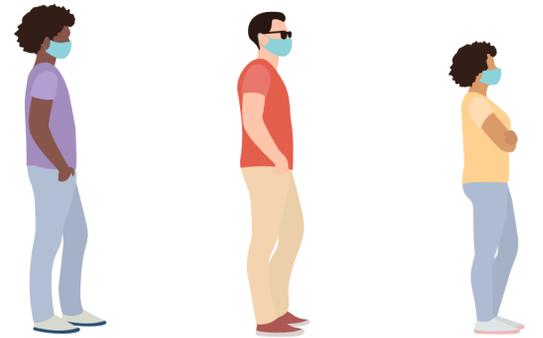
DO NOT ENTER ANY COURTHOUSE OR LOCATION IF YOU HAVE COVID-19 OR FEEL ILL



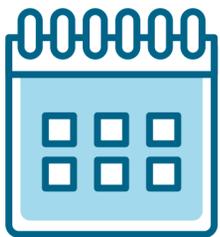
Wear a face covering at all times



Maintain six feet of distance



Wait in line until let in to conduct court business, check the weather and be prepared to wait



Individuals with cases on calendar will be given priority entrance at least 30 minutes prior



General seating will be limited, Click [here](#) for ADA Info

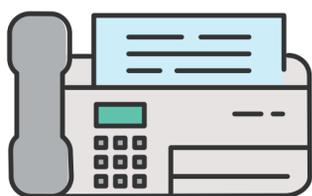


Children are not recommended and Children's Waiting Rooms are closed until further notice

ALTERNATIVE OPTIONS TO COMING IN



Drop boxes for filings



Fax filings



Make payments, access Self-Help, & schedule appointments visit www.sb-court.org



Court Call Turbo Court



Mail in payments and filings

Coronavirus Disease (COVID-19) Health Screening Assessment

In an effort to reduce the risk of COVID-19 exposure to San Bernardino Superior Court employees and the public, anyone entering a courthouse or court facility must self-screen themselves before coming into any building by using the following questionnaire.

IN THE PAST 24 HOURS HAVE YOU EXPERIENCED ANY OF THE FOLLOWING:

- **Fever of 100.4 or higher?**
- **New or worsening cough?**
- **Shortness of breath or difficulty breathing?**
- **Sore throat?**
- **Vomiting or diarrhea (excluding diarrhea due to known medical reason other than COVID-19)?**
- **Whole body aches?**
- **Chills?**
- **Have you had close contact with, or care for, someone diagnosed with COVID-19 within the last 14 days?**

IF YOU HAVE ANSWERED YES TO ANY OF THESE QUESTIONS OR DO NOT FEEL WELL, PLEASE DO NOT ENTER ANY COURTHOUSE AND INSTEAD USE ALTERNATIVE OPTIONS TO COMING IN. IF YOU HAVE A SCHEDULED HEARING OR SOME OTHER MATTER, PLEASE CALL THE COURT TO RESCHEDULE.