



PUBLIC NOTICE

Release Date: August 27, 2021

SUPERIOR COURT OF
CALIFORNIA
COUNTY OF SAN BERNARDINO
247 West Third Street, 11th Floor
San Bernardino, Ca 92415-0302
www.sb-court.org

909-708-8747

Michael A. Sachs
Presiding Judge

Nancy CS Eberhardt
Court Executive Officer

CLERK'S OFFICE HOURS RESUME TO 4:00 P.M. EFFECTIVE SEPTEMBER 7, 2021

SAN BERNARDINO, CA – San Bernardino Superior Court (SBSC) will expand hours of operation for clerk's offices in each of the court's locations throughout the county (with the exception of Big Bear and Needles) from 8:00 a.m. to 4:00 p.m. effective Tuesday, September 7, 2021 after being reduced due to budget reductions and impacts resulting from the Coronavirus (COVID-19) pandemic.

Remote options to conduct court business continue to be available and are encouraged:

- **Drop boxes** – Are used for filing papers and are available at each court location from 8:00 a.m. to 4:00 p.m. Any document deposited in a court's drop box up to and including 4:00 p.m. on a court day is deemed to have been deposited for filing on that day. **No cash payments are accepted via drop box.**
- **TurboCourt** – This service permits court users to prepare and submit documents to the court electronically.
- **Fax filing** – Court users may also file documents by [facsimile](#).
- **Online options** – Court users may access case information and make fine or fee payments through the court's online [Case Search and Calendar Search portal and payment system](#) (Portal).

All court users must wear a face covering at all times while inside any court location (See [General Order](#)). As a reminder, do not come into any court location if you have COVID-19, are unvaccinated and have been exposed to someone with COVID-19, are feeling ill, or have been asked to quarantine by a healthcare professional.

Members of the public are encouraged to frequently check SBSC's website (www.sb-court.org), social media accounts ([Twitter](#) and [Facebook](#)), and designated COVID-19 page (www.sb-court.org/covid-19) for the latest services available to the public.

For media inquiries, contact Julie Van Hook Communication and Public Affairs Officer, courts-pio@sbcourt.org.